

September 29, 2025

John Yeary
General Counsel
Kansas Board of Regents
1000 SW Jackson Street Ste 520
Topeka, KS 66612-1368

Re: Delegation of authority to execute contracts on behalf of the University of Kansas

Dear Mr. Yeary:

Section II, D, 13.a.iv of the Board of Regents Policy Manual authorizes only the Chancellor and his or her designees to execute contracts on behalf of the University of Kansas. I am writing to notify you of the positions to which I have also delegated such authority to execute contracts on behalf of the University in the following three categories:

- 1) affiliation agreements within the United States;
- 2) other contracts that do not involve the expenditure of University funds; and
- 3) contracts for purchases of goods or services.

The designees include those with titles used for the same or comparable position, as may be amended by the University from time to time, and those filling these positions in “acting” or “interim” capacities.

All such contracts must still be processed and reviewed in accordance with the University’s Contract Review and Signature Authority Policy.

Signature authority delegated by virtue of this letter may not be subdelegated.

AFFILIATION AGREEMENTS

Consistent with longstanding practice, as Chancellor, I will retain sole authority to sign all affiliation agreements with **foreign** universities, governments, or government agencies

The following positions are authorized to execute affiliation agreements with **U.S.** universities, agencies and entities, including University affiliated corporations:

- Chief Academic Officer, Provost and Executive Vice Chancellor for Lawrence
- Chief Health Sciences Officer and Executive Vice Chancellor for KU Medical Center

(Note: affiliation agreements for student internships and clinical placements are categorized as Non-Purchase Agreements discussed below).

NON-PURCHASE AGREEMENTS

The positions listed below are authorized to execute agreements that **do not involve the expenditure of University funds** (e.g., exchange agreements, material transfer agreements, non-disclosure and confidentiality agreements, powers of attorney, agreements related to services provided to or by campus entities, educational services agreements, student internships, and clinical placements.)

- Deans
- Associate Deans
- Associate Vice Chancellor or higher
- Vice Provost or higher
- Director, Dole Institute of Politics
- Director, Spencer Museum of Art
- Executive Director, Lied Center
- Senior Internationalization Officer
- Chief Information Security Officer
- Director of Sponsored Research (Lawrence)
- Executive Director, Division of Fiscal Affairs, KU Research (Lawrence)
- Senior Associate Vice Chancellor for Research (KUMC)
- Senior Director, Sponsored Programs Administration (KUMC)
- Director of Finance – Research Administration (KUMC)
- Executive Director, KU Center for Technology Commercialization

AGREEMENTS FOR THE PURCHASE OF GOODS AND SERVICES

The positions listed below are authorized to execute agreements for acquisition of goods or services **up to \$50,000 subject to compliance with Procurement Policy:**

- Deans
- Associate Deans
- Associate Vice Chancellor or higher
- Vice Provost or higher
- Chief Procurement Officer (Lawrence)
- Associate Chief Procurement Officer (Lawrence)
- Associate Director of Procurement (Lawrence)
- Director of Purchasing (KUMC)
- Associate Director of Purchasing (KUMC)
- Director, Dole Institute of Politics

- Director, Spencer Museum of Art
- Executive Director, Lied Center
- Senior Internationalization Officer
- Chief Information Security Officer
- Director of Sponsored Research (Lawrence)
- Executive Director, Division of Fiscal Affairs, KU Research (Lawrence)
- Senior Associate Vice Chancellor for Research (KUMC)
- Senior Director, Sponsored Programs Administration (KUMC)
- Director of Finance – Research Administration (KUMC)

The positions listed below are authorized to execute (i) agreements for acquisition of goods or services **between \$50,001 and \$100,000, subject to compliance with Procurement policy:**

- Vice Chancellor or higher
- Vice Provost or higher
- Chief Procurement Officer (Lawrence)
- Associate Chief Procurement Officer (Lawrence)
- Associate Director of Procurement (Lawrence)
- Director of Purchasing (KUMC)
- Associate Director of Purchasing (KUMC)
- Director, Dole Institute of Politics
- Director, Spencer Museum of Art
- Executive Director, Lied Center
- Senior Internationalization Officer
- Chief Information Security Officer
- Director of Sponsored Research (Lawrence)
- Executive Director, Division of Fiscal Affairs, KU Research (Lawrence)
- Senior Associate Vice Chancellor for Research (KUMC)
- Senior Director, Sponsored Programs Administration (KUMC)
- Director of Finance – Research Administration (KUMC)

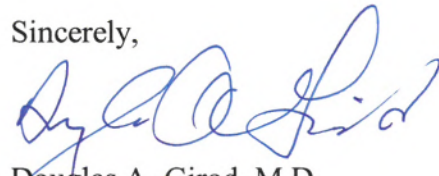
The position listed below is authorized to execute agreements for acquisition of goods or services **between \$100,001 and \$999,999:**

- Executive Vice Chancellors
- Senior Vice Chancellor of Finance and CFO
- Chief Procurement Officer (Lawrence)
- Associate Chief Procurement Officer (Lawrence)
- Director of Purchasing (KUMC)
- Associate Director of Purchasing (KUMC)
- Senior Associate Vice Chancellor for Research (KUMC)
- Assistant Vice Chancellor, Office for Research (Lawrence)
- Executive Director, Research Fiscal Affairs (Lawrence)

Agreements for acquisition of goods or services of **\$1,000,000 or more** require two signatures. Such agreements shall be executed by an Executive Vice Chancellor in conjunction with the Senior Vice Chancellor of Finance/CEO.

The University of Kansas' Office of the General Counsel is designated to disseminate the above and foregoing delegation and shall provide guidance to persons designated as having authority to sign contracts on behalf of the University.

Sincerely,



Douglas A. Girod, M.D.
Chancellor